ST. MARY'S HOSPITAL LACOR

P.O. BOX 180, GULU-UGANDA
TEL: +256 – (0)-393246024, +256200592000
E-mail: info@lacorhospital.org, Website: www.lacorhospital.org

10th August 2026

JOB VACANCY

St. Mary's Hospital Lacor a private, non-profit hospital located in Gulu City, Uganda is seeking to recruit qualified and self-motivated persons to fill the following positions**.**

1. Communication Officer (1 Position)

Job Purpose

The Communication Officer will be responsible for planning, developing, and implementing communication strategies that promote the institution's image, enhance stakeholder engagement, and ensure timely dissemination of accurate information.

Key Duties and Responsibilities

- Develop and implement communication and publicity strategies.
- Prepare press releases, newsletters, reports, speeches, and other communication materials.
- Manage internal and external communication channels.
- Support the institution's public relations and branding activities.
- Coordinate media relations and respond to information requests.
- Document institutional events and maintain communication records.
- Manage social media and digital communication platforms, where applicable.
- Perform any other related duties as may be assigned from time to time.

Basic Qualification & Requirements

Bachelor's degree in Mass Communication, Journalism, Public Relations, Public Information, International Relations, or a related field from a recognized institution.

- Minimum of **2 years** of relevant working experience in communication, public relations, media, or a related field.
- Good written and verbal communication skills.
- Basic computer skills, including Microsoft Office applications.
- Ability to work well with others and maintain professionalism.

2. Pharmacy Assistant (2 Positions)

Job Purpose

The Pharmacy Assistant will support the pharmacy unit in the preparation, dispensing, storage, and management of medicines and medical supplies in line with established standards and procedures.

Key Duties and Responsibilities

- Assist in receiving, storing, and issuing medicines and pharmaceutical supplies.
- Support the dispensing of prescribed medicines under supervision.
- Maintain proper stock records and update pharmacy registers.

- Monitor stock levels and report shortages, expiries, and discrepancies.
- Ensure cleanliness, order, and proper arrangement of pharmacy supplies.
- Provide basic guidance to clients on the use of medicines as directed.
- Adhere to safety, confidentiality, and professional standards.
- Perform any other related duties as may be assigned.

Basic Qualification & Requirements

- Must have a Certificate in Pharmacy or its equivalent from a recognised Institution.
- Must be duly registered with the Allied Health Professionals Council.
- At least **1–2 years** of relevant experience in a health facility or pharmacy setting.
- Good communication and interpersonal skills.
- High level of integrity, accuracy, and attention to detail.
- Basic record-keeping and dispensing skills.

3. Laboratory Technician (1 Position)

Job Purpose

The Laboratory Technician will carry out routine laboratory procedures, support diagnostic services, and ensure accurate handling of specimens and laboratory equipment.

Key Duties and Responsibilities

- Receive, label, and process laboratory specimens.
- Conduct routine laboratory tests in accordance with standard procedures.
- Operate, clean, and maintain laboratory equipment.
- Record, verify, and report laboratory results accurately.
- Observe infection prevention, safety, and quality assurance procedures.
- Maintain laboratory supplies and support inventory management.
- Ensure proper filing and confidentiality of laboratory records.
- Perform any other related duties as may be assigned.

Basic Requirements

- National Diploma in Medical Laboratory Techniques or its equivalent from a recognized institution.
- Must be duly registered with the Allied Health Professionals Council.
- Minimum of **1-2 years** of relevant working experience in a recognized laboratory or health facility.
- Basic laboratory testing and sample handling skills.
- Good communication and teamwork skills.
- Ability to maintain accuracy and confidentiality.

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Laboratory Assistant (2 Position)

Job Purpose

The Laboratory Assistant will provide general support in the laboratory by assisting with specimen handling, cleaning, preparation, and maintenance of laboratory order and safety.

Key Duties and Responsibilities

- Assist in the collection, handling, and transport of laboratory specimens.
- Prepare laboratory materials and support routine laboratory activities.
- Clean and maintain laboratory work areas and equipment.
- Assist in organizing and storing laboratory supplies.
- Support documentation and filing of laboratory records.
- Observe safety, hygiene, and infection prevention standards.
- Carry out any other related duties as may be assigned.

Basic Qualification & Requirements

- National Certificate in Medical Laboratory Techniques or its equivalent from a recognized institution.
- Must be duly registered with the Allied Health Professionals Council.
- Minimum of **1-2 years** of relevant working experience in a laboratory or health facility.
- Basic specimen collection and laboratory support skills.
- Good communication and interpersonal skills.
- Ability to follow instructions and maintain cleanliness and order in the laboratory.

How to apply

Interested and suitably qualified candidates are advised to send their application, detailed curriculum vitae, photocopies of academic documents and certificates ***electronically*** as a single 1 pdf document not exceeding 8MBs to vacancies@lacorhospital.org and copy it.office@lacorhospital.org. before **24th/8/2026.** Address application to: -

The Deputy Administrator-HR
St. Mary's Hospital Lacor
P.O Box 180-Gulu.
Details of the Job descriptions and person specification for the various positions can be obtained from www.lacorhospital.org

Only shortlisted candidates will be contacted and any form of canvassing shall lead to automatic disqualification.

St. Mary's Hospital Lacor is an equal opportunity employer and encourages applications from all qualified individuals.

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